



FIRST TOA PAYOH PRIMARY SCHOOL
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1 September 2026

MEMO 9 of 2026

Dear Parents/Guardians,

As Term 3 draws to a close, we look ahead to Term 4, an important term for our students as they prepare for major examinations and key milestones. We encourage our students to approach the term with confidence and determination, while continuing to care for their well-being and support one another.

To our Primary 6 students preparing for the PSLE, we wish them every success as they embark on this final stretch of their primary school journey. We encourage them to stay resilient in the face of challenges, responsible in their learning, and committed to giving their best. With the strong support of our parents and the encouragement of our teachers, we believe that every child can continue to grow, persevere and finish the year on a positive note. Let us continue to nurture in our children the belief that challenges are opportunities to learn and that their best is achieved through perseverance and a positive mindset.

We would like to share with you the upcoming events and activities in September 2026.

1. Achievement, Affirmation and Appreciation

We are delighted to celebrate the achievements of our students at different challenges/competitions. Their success reflects their hard work, resilience and willingness to strive for excellence.

i) National Girls' Brigade LGT Challenge 2026

Company	Category	Award / Recognition
16th P	Senior Girls' Video entries	Silver Award
	P4 Junior Girls' Poster design	Bronze Award

ii) Bulan Bahasa 2026 (Malay Language Month) Competitions

Category	Name of students	Award / Recognition
Idiom Competition	1. Umar Bin Normann	Runner Up
	2. Nur Alysha Fidora Binti Muhammad Afiq	
	3. Sarah Adora Binte Farhan	
Short Story Writing Competition	1. Jasmine Nur Annisa	2 nd Runner Up

Traditional Malay Poetry Writing & Recital Competition	1. Ahmad Firas Bin Rasman	Runner Up
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iii) 9th National Text Recital Competition (第九届全国课文朗诵比赛)

Category	Name of students	Award / Recognition
Upper Primary (Individual)	1. Ma Yiyang Ian 2. Hu Zhao Ke	Bronze Award
Upper Primary (Team)	1. Hannah Ling Xin Le 2. Huang Wanbin 3. Xin Ruoxuan	Silver Award

iv) National Chinese Calligraphy Competition 2026 (2026 年全国书法大赛)

Category	Name of student	Award / Recognition
Upper Primary (Individual)	1. Xia Zizhen	Merit Award

We extend our heartfelt congratulations to the following staff members who have been recognised for their contributions and dedication to education. Their achievements reflect their commitment to nurturing our students and making a positive impact on the school community.

We would like to make a special mention of the Arif Budiman Malay Language Teachers' Award 2026 (Motivation Category). This national award recognises Malay Language educators who inspire students and demonstrate dedication and excellence in the teaching and learning of the Malay Language. We congratulate Ms Diana on this well-deserved recognition and thank her for her contributions to our school community.

Name of Staff	Award / Recognition
Mrs Lydia Sim	National Day Award: The Commendation Medal
Mrs Pearly Goh	National Day Award: The Long Service Medal
Mrs Soh-Tan Li Li	
Ms Diana Mazlan	Arif Budiman Malay Language Teachers' Award: Motivation Category
Mdm Carol Sng	Caring Teacher Awards @ School Level
Mr Zulkarna'in	
Mrs Maybelline See	
Mdm Adelyn Han	
Mdm Soh-Tan Li Li	

2. Citizenship and Character Education

For September, the 'Value of the Month' is **Respect**. Our foci are as follows:

Habit 4 Think Win-Win:

- I think about what other people want and not just what I want

Habit 5 Seek First to Understand, Then to Be Understood:

- I try to see things from the viewpoint of others
- I listen to others' ideas and feelings

In their FTGP lessons, students will learn and practise four skills - Step In, Step Back, Reflect and I-Message. These skills support students in developing empathy, perspective-taking, respectful communication and positive relationships. They also reinforce the key ideas in Habits 4 and 5.

We invite you to continue these conversations at home by talking with your child about what Respect looks and sounds like in everyday situations. Annex A-1 provides simple activities, conversation prompts and practical strategies that you can use with your child to explore Respect and Habits 4 and 5 together.

3. Developing Responsibility and Ownership

As part of our efforts to nurture responsibility and independence in our students, we seek your support in helping your child take ownership of their personal belongings and daily school preparations. Students are expected to ensure that they bring the necessary books, learning materials and other items required for their lessons and school activities each day.

To reinforce this important habit, the school will not facilitate ad hoc deliveries of forgotten personal items during curriculum hours. Exceptions will be made only for essential items that may affect a child's safety, health or well-being, such as prescribed medication or spectacles.

For items required for co-curricular activities or school programmes conducted after curriculum hours, students may make their own arrangements with their families to collect the items after school where necessary.

We appreciate your partnership in helping your child develop good organisational habits, responsibility and readiness for school each day.

4. Travel Declaration for September Holidays

To ensure that schools continue to be a healthy and safe environment for all, we require parents/guardians to make a travel declaration for your child/ward if he/she will be travelling for the holidays.

To make a travel declaration for your child/ward via Parents' Gateway (PG), go to [SERVICE > DECLARE TRAVELS].

- Please declare your child/ward's travel plan(s), indicating both the country and city of travel, and any city of transit, **by Thursday, 3 September 2026**. Only one parent is required to make the declaration.
- If your child/ward is not travelling during the holidays, no action is required.

When planning your travel, please refer to <https://www.ica.gov.sg/enter-transit-depart> for more information and updates. If there is a change in travel plan(s) after declaration, please submit a new travel declaration via PG or inform the school of the changes.

Thank you for your partnership and support to keep our school safe.

5. P1 Home Helper Programme

Values in Action (VIA) are learning experiences that support our students' development as socially responsible citizens.

Our Primary One students will take part in the following Programme:

Name of Programme	Date	What Students Will Do
'I am a Home Helper'	Monday, 7 September 2026 to Friday, 11 September 2026.	Complete simple household chores, help family members, and practise Habit 1: Be Proactive by taking responsibility for their actions and helping others

For more details, please refer to Annex A-2.

6. Teachers' Day Celebrations, Holiday and School Holidays

A gentle reminder of the following arrangements for Teachers' Day celebrations and the September school holidays:

Thursday, 3 September 2026	Teacher's Day Celebrations	Students will come to school in their PE T-shirts with school shorts/skirts/Skorts and school shoes. Dismissal for all levels is 10.30am. The school canteen stalls will <u>not</u> be operating. Students are to bring their own snacks, water bottles, lesson materials and stationery.
Friday, 4 September 2026	Teacher's Day School Holiday	Student Care centre will be closed.
Saturday, 5 September 2026 to Sunday, 13 September 2026	Term 3 Holidays	School will resume on Monday, 14 September 2026.

7. PSLE Listening Comprehension Examination – Tuesday 15 September 2026

Please note: All P1 to P5 students need not attend school on this date.

The reporting times for P6 students are as follows:

- Students taking Mother Tongue Language: 8.00 am
- Students not taking Mother Tongue Language: 10.15 am

If your child is sick, please call to inform the school office (Tel: 6256-7822) by 7.30 am. A Medical Certificate (MC) is required and should include the following information from the doctor:

- Certify that the child is not fit to take the examination
- Diagnosis of the illness

- Duration of the illness
- Information on how the illness would affect / has affected the performance of the candidate

There will not be any make-up for PSLE Listening Comprehension if your child misses the examination. In the event of a train service disruption, please inform the school as quickly as possible, and your child should continue to make his/her way to school to sit for the paper. Please plan the journey to school earlier so that he/she has enough time to settle down.

The estimated dismissal time for the P6 students taking the examination is 12 noon.

8. Support for PSLE

P6 students will be taking their PSLE Written papers from Thursday, 24 September 2026 to Wednesday, 30 September 2026.

For those who need a conducive venue for self-study, the School Library will be open daily from 8:30am to 4:00pm for your child/ward, **during the school days in Term 4.**

In the lead up to PSLE, more details will also be sent through Parents Gateway on the following matters:

- P6 Remediation on Thursday, 10 September 2026 & Friday, 11 September 2026
- P6 Study Break from Monday, 21 September to Wednesday, 23 September 2026

The school wishes all students the best for their PSLE. Do support and encourage your child/ward as they prepare for the PSLE.

9. 2026 Edusave Character Award (ECHA)

Since 2012, the Ministry of Education (MOE) has introduced the Edusave Character Award (ECHA) to enable schools to recognise students who demonstrate exemplary character and outstanding personal qualities through their behaviour and actions.

We would like to invite parents / guardians to nominate students with consistent and exemplary character who are good role models for their peers. Please refer to [Annex A-3](#) for the criteria and the selection process. Nomination can be done through the online form at <https://go.gov.sg/ftpps2026echa> by Friday, 25 September 2026.

10. Home-based Learning

As communicated earlier in the Letter to Parents (March 2026), Primary 3, 4 and 5 students will not attend school on the following HBL days and will complete their assignments via the Student Learning Space:

Level	Date
P3	Thu, 24 Sep 2026
P4	Fri, 25 Sep 2026
P5	Tue, 29 Sep 2026

11. Children's Day Celebration

This year's theme is **"Start Small, Dream Big"**, encouraging students to achieve their hopes and dreams even at their young age and have the courage to try even if it is something small.

School Operating Schedule and Dismissal

Thursday, 1 October 2026		
School Hours	7:30am to 12:00pm	Dismissal for all levels is 12.00pm. Students taking the school bus will be ferried home at 12:00pm. For others, please make transport arrangements accordingly.
Student Care Centre*	12:00pm to 7:00pm	*SCC will be closed on Friday, 2 October 2026.
General Office*	7:00am to 5:00pm	*General Office will be opened from 8:00am to 4:30pm on Friday, 2 October 2026.

Please note that Friday, 2 October 2026, is Children's Day and a school holiday.

12. Term 4 School Activities - Mon, 14 September 2026 to Fri, 30 October 2026

The school will provide further details as necessary closer to the date, otherwise the schedule below serves as a notification.

Date	Activities	Levels & Classes Involved	Remarks
Tue, 15 September 2026	PSLE Listening Comprehension	All	P1 to P5 students need not report to school
Wed, 16 September 2026 & Thu, 17 September 2026	P5 EYE Oral Examination (PM)	P5	Time slips for individual students indicating their dismissal time will be given in Term 4 Week1.
Mon, 21 September 2026	P4 EYE Oral Examination (PM)	P4	
Tues, 22 September 2026	P3 EYE Oral Examination (AM)	P3	Dismissal as per normal.
Mon, 21 September 2026 to Wed, 23 September 2026	Pre-PSLE Study Break	P6	
Thu, 24 September 2026 to Wed, 30 September 2026	PSLE Written Examinations - P6 students who are not taking the Mother Tongue	P6	

	Language PSLE exam need not report to school on Mon, 28 September 2026. - P6 students who are not taking the Higher Mother Tongue Language PSLE exam need not report to school on Wed, 30 September 2026. P6 students will be dismissed after their PSLE papers unless requested by their teachers to stay back for extra lessons. (The dismissal time is estimated to be about half hour after the paper ends.)		
Thu, 24 September 2026	Home-based Learning Day	P3	
Fri, 25 September 2026	Home-based Learning Day	P4	
Tue, 29 September 2026	Home-based Learning Day	P5	
Thu, 1 October 2026	Children's Day Celebration	All	Students will be dismissed at 12pm.
Fri, 2 October 2026	School Holiday – Children's Day	All	
Tue, 6 October 2026 to Thu, 29 October 2026	End-of-Year Examination (Please refer to EYE Timetable for details)	P3 to P5	<i>Ref to Annexes attached to Memo 8 (dated 3 August 2026)</i>

We wish all our students and their families a fruitful and restful September holiday break.

Thank you.

Yours sincerely,

 Mrs Jennifer Choy (Principal)
 Mrs Cheryl Lim (VP)
 Ms Tay Yam Eng (VPA)